

Using the ROSS Data Delivery System

This document explains how to use the ROSS Data Delivery System and perform the following:

- access the ROSS Data Delivery web page
- retrieve data and save it to your desktop
- manipulate the data using basic MS Access functions
- copy the data into MS Excel
- download video clips that will help you perform basic MS Access and MS Excel functions.

You must have a valid DMS username and password to use the ROSS Data Delivery System.

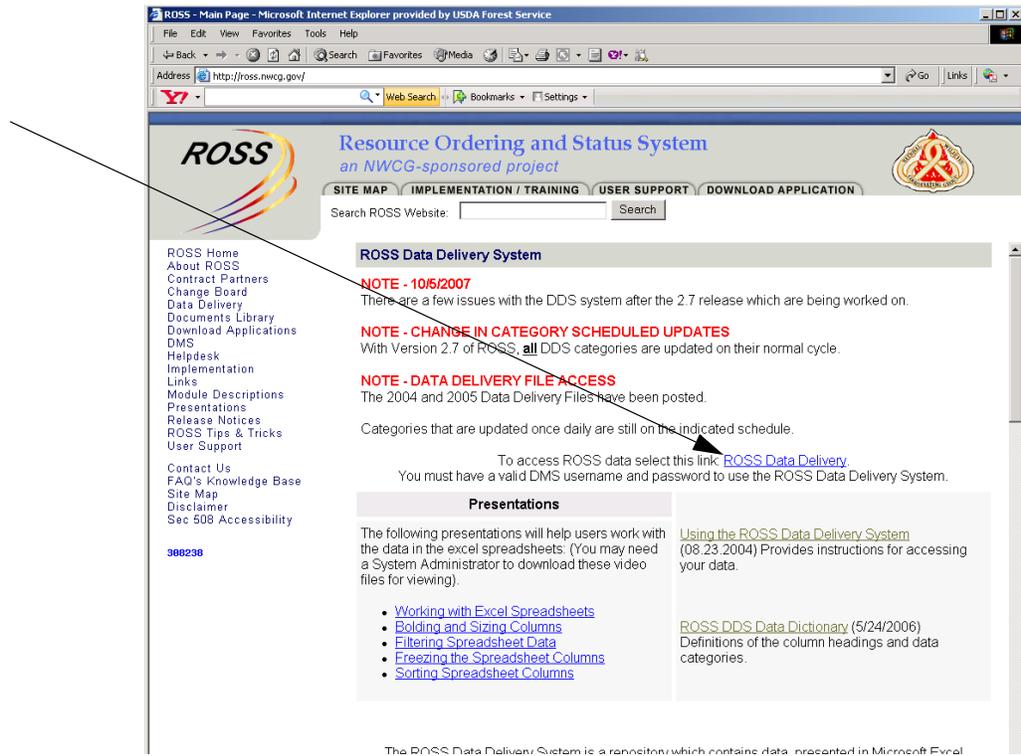
For more information about the ROSS Data Draw refer to, "ROSS Data Dictionary," which is available on the ROSS web site.

To access the ROSS data delivery web page

- 1 Start your Internet browser.
- 2 In the **Address** bar, type <http://ross.nwcg.gov/> and then press [ENTER].
- 3 Along the left side of the web page, click **Data Delivery**, and then click the **ROSS Data Delivery** link.
- 4 On the **Security Alert** dialog box, click **Yes**.
- 5 On the **Enter Network Password** dialog box, type your **DMS User Name** and **DMS Password**, and then click **OK**.



The following diagram shows the ROSS Data Delivery System web page. The arrow points to the ROSS Data Delivery link.



Index listing of ROSS data - sample

Index of /

Name	Last modified	Size	Description
AK-ACC/	12-Oct-2007 11:06	-	
ALL/	12-Oct-2007 11:08	-	
Archive/	13-Jun-2007 16:29	-	
CA-CIFC/	12-Oct-2007 11:04	-	
CA-ONCC/	12-Oct-2007 11:08	-	
CA-OSCC/	12-Oct-2007 11:08	-	
CO-RMC/	12-Oct-2007 11:06	-	
GA-SAC/	12-Oct-2007 11:06	-	
ID-FCK/	12-Oct-2007 11:08	-	
ID-NIC/	12-Oct-2007 02:53	-	
ISuite/	12-Oct-2007 09:50	-	
InciNet/	12-Oct-2007 11:08	-	
MD-APCC/	12-Oct-2007 11:08	-	
MN-EAC/	12-Oct-2007 11:06	-	
HT-NRC/	12-Oct-2007 11:08	-	
NM-SWC/	12-Oct-2007 11:08	-	
NV-WBC/	12-Oct-2007 11:06	-	
OR-NWC/	12-Oct-2007 11:43	-	
Text/	12-Oct-2007 11:07	-	
UT-EBC/	12-Oct-2007 11:43	-	
core	12-Oct-2007 11:28	27K	

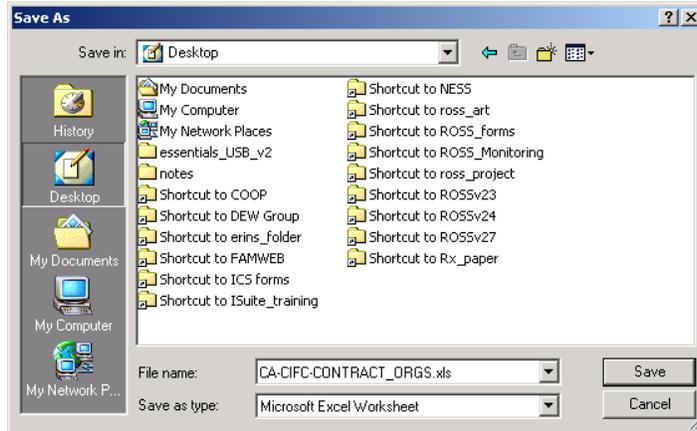
IBM_HTTP_Server/2.0.47.1 Apache/2.0.47 (Unix) Server at rossdatadraw.nwcg.gov Port 80

To retrieve the data of your choice

- 1 From the **Index listing of ROSS data**, click the **name** of your choice.
- 2 On the **Index listing**, right-click the **name** of your choice that has the **.xls** file extension, and then click, and then click **Save Target As**.

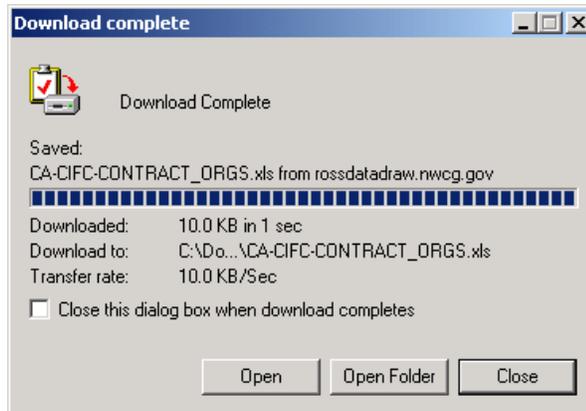
You must select a file that has the MS Excel file extension (.xls).

- 3 On the **Save As** dialog box, save the **.xls file** to your desktop or to a location of your choice.



*This dialog box shows the file **CA-CIFC-CONTRACT_ORGS.xls** being saved to the desktop.*

- 4 On the **Download complete** dialog box, click **Close**.



To open the downloaded file into MS Excel

*This task explains how to open an **.xls file** from your desktop. If you saved the downloaded file in another location, you must navigate to that location to open the file.*



- 1 On your **desktop**, or the appropriate file location, double-click the **.xls file** that you downloaded from the **Index listing**.
- 2 Use **MS Excel** to manipulate the data to create the **reports** of your choice.

To access basic MS Excel instruction video clips

Some agencies may require you to request Administrator access to download and execute these video clips. If you are unable to download and/or execute these video clips use the "Admin Rights Tool" for Forest Service computers, or contact your system administrator.

- 1 Start your Internet browser.
- 2 In the **Address** bar, type <http://ross.nwcg.gov/> and then press [ENTER].
- 3 Along the left side of the web page, click **Data Delivery**.
- 4 Under **Presentations**, click the **topic** of your choice, and then download that file to your desktop.
- 5 Double-click the **.exe** file you downloaded, and proceed as appropriate.

The following diagram shows the ROSS Data Delivery System web page. The arrow point to the Presentations listing.

ROSS - Main Page - Microsoft Internet Explorer provided by USDA Forest Service

Address: <http://ross.nwcg.gov/>

ROSS Resource Ordering and Status System
an NWCG-sponsored project

SITE MAP | IMPLEMENTATION / TRAINING | USER SUPPORT | DOWNLOAD APPLICATION

Search ROSS Website: Search

ROSS Data Delivery System

NOTE - 10/5/2007
There are a few issues with the DDS system after the 2.7 release which are being worked on.

NOTE - CHANGE IN CATEGORY SCHEDULED UPDATES
With Version 2.7 of ROSS, all DDS categories are updated on their normal cycle.

NOTE - DATA DELIVERY FILE ACCESS
The 2004 and 2005 Data Delivery Files have been posted.
Categories that are updated once daily are still on the indicated schedule.

To access ROSS data select this link: [ROSS Data Delivery](#).
You must have a valid DMS username and password to use the ROSS Data Delivery System.

Presentations

The following presentations will help users work with the data in the excel spreadsheets. (You may need a System Administrator to download these video files for viewing).

- [Working with Excel Spreadsheets](#)
- [Bolding and Sizing Columns](#)
- [Filtering Spreadsheet Data](#)
- [Freezing the Spreadsheet Columns](#)
- [Sorting Spreadsheet Columns](#)

[Using the ROSS Data Delivery System](#) (08.23.2004) Provides instructions for accessing your data.

[ROSS DDS Data Dictionary](#) (5/24/2006)
Definitions of the column headings and data categories.

The ROSS Data Delivery System is a repository which contains data presented in Microsoft Excel

Be sure to save these files to your desktop before starting the video clip!