DETAILED LESSON OUTLINE

COURSE:	ROSS Dispatch – Intermediate
UNIT:	6 – Releasing and Reassigning Resources
SUGGESTED TIME:	1 Hour 30 Minutes (0:45 Lecture, 0:45 Practice)
TRAINING AIDS:	Computer projector, screen, PowerPoint presentation, computers (one for instructor and one per trainee) with Internet connection.
OBJECTIVES:	Upon completion of this unit, the trainee will be able to:

1. Release a prepositioned resource.
2. Release resources from parent and subordinate requests.
3. Multi-reassign resources.
4. Yield control of a non-local support request.

INTERMEDIATE UNIT 6 – Releasing and Reassigning Resources

Changes since last version:

1. None.

OUTLINE	AIDS & CUES
INTRODUCE THE UNIT.	06-01-ROSSD-SL
PRESENT UNIT OBJECTIVES.	06-02-ROSSD-SL
POINT OUT WHICH PORTIONS OF THE 'ROSS DISPATCH PROCESS' ARE DISCUSSED IN THIS UNIT (REFER STUDENTS TO THE HANDOUT FROM UNIT 1).	06-03-ROSSD-SL 01-01-ROSSD-HO
	Log into Pagosa Springs Dispatch.
I. 'INCIDENT RESOURCES' SCREEN Summary. • Used to release or reassign resources.	Open Incident Resources screen in context of **Deer Valley** incident.
BEFORE CONTINUING THE UNIT LECTURE: • **PERFORM A QUICK, UNINTERRUPTED WALK-THROUGH OF THE SCREENS AND MAJOR FUNCTIONS TO BE COVERED IN THIS UNIT.** • **USE THE 'EXTRA' RESOURCES IN THE TRAINING DATABASE AS APPROPRIATE TO DEMONSTRATE MAJOR ACTIONS.** • **DO NOT FIELD STUDENT QUESTIONS DURING THE WALK-THROUGH (HAVE STUDENTS SAVE THEIR QUESTIONS FOR THE LECTURE).**	

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	Select Overhead. Click Filter. Select Advanced Firefighter (FFT1) request (filled with Rico Gomez).
A. 'Action' Button.	Click Action.
1. Release.	Select Release.
a. Release Options – If a prepositioned resource is being released from a non-preposition local incident, must determine resource's disposition upon release from the assignment.	
• Select a radio button:	
– Release to Home – Preposition request is closed. – Release to Preposition.	Select Release to Home.
EXPLAIN THAT WHEN THE RESOURCE ARRIVES AT HOME, THE REQUESTS ON THE PREPOSITION AND NON-PREPOSITION INCIDENTS ARE CLOSED.	Set travel so resource is Demob En Route. Click OK.
• Prepositioned NFES resources cannot be released back to preposition (because ICBS cannot re-use preposition request number once resource has been assigned to another incident). Must either be released to 'home' (cache) or reassigned to the preposition.	
• If releasing parent of prepositioned group from non-local incident, and any subs from prepo assignment roster are not currently assigned to non-prepo assignment roster (and are not already closed), release option defaults to 'Release to Preposition' and cannot be changed.	

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b. Releasing resources that are part of a configuration: • Releasing resource on parent automatically releases subordinates. • If release authorization required for parent, automatically required for all subs. • Resource on a subordinate can be released independent of parent or other subordinates. • When parent, which was not assigned via a preposition incident, is released from a non-preposition incident, any of its subordinates that were assigned via a prepo are returned home and their corresponding requests on prepo are closed. There is no option to release subs back to prepo.	
EXPLAIN THAT YOU WILL NOW DEMONSTRATE RELEASING THE RESOURCE FROM A SUBORDINATE REQUEST OF A CONFIGURATION.	Release a subordinate: Filter for Equipment. Click Show Subordinates. Select Engine Boss request (filled with Billy White).
POINT OUT THAT THE SUBORDINATE WAS RELEASED WITHOUT AFFECTING THE OTHER SUBORDINATE REQUESTS OR THE PARENT REQUEST.	Click Action. Select Release. Set No Travel (At Home). Click OK.

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EXPLAIN THAT YOU WILL NOW DEMONSTRATE RELEASING THE RESOURCE FROM THE PARENT REQUEST OF A CONFIGURATION.	Release parent: Select Engine T3 request (filled with Engine 14).
POINT OUT THAT THE SUBORDINATES WERE RELEASED WHEN THE PARENT WAS RELEASED.	Click Action. Select Release. Set No Travel (At Home). Click OK.
	LOG OUT of Pagosa Springs Dispatch.
	LOG IN to Buena Vista Dispatch.
	Open Incident Resources screen in context of **Bear Lake** incident.
	Filter for Aircraft. Multi-select the three Fixed Wing, Cargo requests.
2. Multi-Reassign.	Click Action and select Reassign.
REMIND STUDENTS THAT EARLIER IN THE COURSE PAGOSA SPRINGS DISPATCH GRANTED BUENA VISTA DISPATCH AUTHORIZATION TO MULTI-REASSIGN RESOURCES TO THE DEER VALLEY INCIDENT.	
• Reassign option does not display if multiple Supply requests are selected.	

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• Can multi-reassign to: – Another of your local incidents. – A non-local incident for which your dispatch was granted reassignment authorization (via 'Incident' screen).	**Select Non-Local radio button. Enter <u>Deer Valley</u> for Incident Name**. Click Filter. Select <u>Deer Valley</u> Incident. Click OK.
• When reassigning multiple resources: – 'Reassign Resource' dialog box contains only 'Quick Fill Reassignment' tab. – 'Select Resource Criteria for Reassignment' section of the tab does not display.	
• Requests being multi-reassigned must be from same catalog.	
• No resources can have status of 'Reassigned At Incident'.	
• Release Options – Never enabled when reassigning multiple resources.	
• Select Reassign Option.- Does not display if multi-reassigning to a non-local incident, regardless of whether intention to add assignment roster was indicated for any of reassign-from requests.	
• Creates requests on selected incident, using system default block, and fills with selected resources.	Select 'Set At Incident'. Click OK.
• If Disposition of Support Requests dialog box displays, it contains support requests associated with all the selected resources.	
	<u>LOG OUT of Buena Vista Dispatch.</u>

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	<u>LOG IN to Pagosa Springs Dispatch.</u>
	Open Incident Resources screen in context of **<u>Deer Valley</u>** incident.
	<u>Click Non-local Support Request radio button. Select Bear Lake. Click '>'</u>.
	Select Overhead. Click Filter. Select Dozer Boss request (filled by Matt Englegraf).
3. Yield Control to Incident Dispatch – Applicable only when the 'Non-local Support Request' radio button is selected.	Click Action. Select Yield Control to Incident Dispatch.
• Used to transfer control of a support request, created by your dispatch on a non-local incident, to the incident dispatch.	
• 'Control' of a non-local support request in ROSS refers to the ability to dictate the associated resource's release.	
• If control yielded, incident dispatch beings controlling request at point it is filled and mobilization ETD has passed.	Click OK.
	<u>Click 'Local' Incidents radio button.</u>

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	Select IR request (filled with 'King Air – 100Z).
4. Complete Request (For IR requests).	Click Action. Select Complete Request. Click Cancel.
	Select TFR request.
5. Cancel TFR.	Click Action. Select Cancel TFR.
	Set cancellation date/time to two days from now. Click OK.
	Ensure same TFR request selected.
6. Undo TFR Cancellation – Can only undo TFR cancellation before cancellation date/time arrives.	Click Action. Select Undo TFR Cancellation. Click OK.
III. PRACTICE SESSION	
REVIEW UNIT OBJECTIVES.	06-04-ROSSD-SL
QUESTIONS?	
REQUEST STUDENTS FILL OUT UNIT EVALUATION.	