

ROSS DISPATCH

BASIC 4 – RESOURCE STATUSING

OBJECTIVES

Upon completion of this unit, the trainee will be able to:

1. View the status of a resource.
2. Set the availability of a resource.
3. Set the area a resource is available to.
4. Set the unavailability periods of a resource.
5. Search for a resource using 'Search For Resources' screen.
6. Identify the primary capabilities of the ROSS 'Web Status' feature.

I. 'RESOURCE STATUS' SCREEN

Summary.

- Accessed by either 'Resource' or 'Status' menu.
- Used to view status, and set availability, of resources for which you are Home or Preposition Dispatch.
- Allowing a resource's availability to expire makes them unavailable for dispatch.

A. 'Set Filter for Resources' section of screen.

- Select Status to View – If 'Assigned' was selected, select option from drop-down list on right.
- 'Non-qualified Resources Only' check box – Check to limit filter results to resources that do not have a qualification.

B. 'Set Resource Status' section of screen.

- For resource to display, your dispatch must be either home or preposition dispatch.
- Resources on your preposition incidents display:
 - Whether they are local or non-local.

- Whether they are inventory or non-inventory.
 - Whether or not they are services.
 - From the time they begin mobilization to the preposition incident to the time they are released from the preposition incident.
 - While they are not committed to a non-preposition incident.
- Following resources do not display:
 - Resources qualified as a catalog item for which 'View on Resource Status Screen' is not designated.
 - Resources qualified as a catalog item for which 'track request' is not designated.
 - Non-Inventory resources on incidents of a type other than preposition.
 - 'External' resources (i.e., resources from a non-ROSS dispatch).
 - Removed resources.
- Resources transferred to your dispatch, but for which transfer not completed:
 - Display with status of 'Unavailable (Transferred)'.
 - Generate a 'reminder' notice.

C. Setting Availability of a Resource.

- Select appropriate availability.
- Cannot status resource while committed (i.e., demob ETA not passed) to non-preposition.

- 'Returned From Assignment' resources Unavailable until switched to Available.

- Requests filled with non-inventory agreement or EFF/AD resources are closed when demob ETA passes.

- Resources qualified as catalog items not viewed on Resource Status screen become 'Available' after completing assignment (i.e., are not stasured as 'Returned From Assignment').

- If 'Unavailable' is chosen, select a reason.

- Click 'Set Availability' button.

- If any selected resources are parent of a group:
 - Select a 'Group Check In Option':
 - Check in parent only.
 - Check in parent and all local subordinates.
 - Check in parent and all subordinates (local and non-local).

 - Only subs with status of 'Returned From Assignment' and whose last assignment was with one of selected parents is checked in.

 - Nested subs are also checked in.

- If subs being checked in, and any have incomplete assignment roster, roster is cancelled.

- If a configuration is being checked in as 'Available', subordinates in a Period of Unavailability or Deactivated are not checked in.

- If checking in resource from request for which intention to add assignment roster at a later time was indicated, you are warned. Completing the check in:
 - Deletes assignment roster, if started.
 - Prevents assignment roster from being added.

D. Setting Area a Resource is Available To.

- Select appropriate area – Local, GACC, National.

- Click 'Set Available To' button.

E. Setting Unavailability Periods of a Resource.

- Cannot modify while resource committed (i.e., demob ETA not passed) to non-preposition.

- Can have multiple unavailability periods.

- 'Set Unavailability Periods' button.
- Entering a new unavailability period.
- Editing an existing unavailability period.
- If resource on roster is in a period of unavailability, cannot be used on an Assignment Roster.

F. 'Search' Button.

G. 'Authorize Fill Organization' Button (**APPLICABLE ONLY TO 'STATUS ONLY DISPATCH' UNITS**) – Designate dispatch authorized to use selected resource.

H. 'Clear Fill Authorization' Button (**APPLICABLE ONLY TO 'STATUS ONLY DISPATCH' UNITS**) – Remove authorization for selected resource.

I. 'Documentation' Button.

J. 'Clear Search' Button.

K. 'Go To' Button.

- L. 'View' Button – Information cannot be edited.

View Resource

- Display for all catalog items:
 - Home Location.
 - Current Location.
 - Resource Status.
- Other fields differ based on Catalog.
- Tabs:
 - 'Organizations' tab.
 - 'Qualification/Classification/ Equipment Type' tab.
 - 'Availability' tab.
 - 'Special Conditions' tab.
 - 'Features' tab.

- 'Assignment History' tab.

- 'Contract Information' tab.

- 'Contacts' tab.

- 'Documentation'

View Resource – Filled by External Supply Cache

- Top section of screen relabeled 'External Cache Resource'. Fields of note:
 - Resource Status – If the request is tracked, displays resource's current status. A cache resource can only be in one of three statuses: Reserved, Mob En Route, or At Incident. Displays 'No Status' if the request is not tracked.

 - Provider – The external supply cache that first filled the request.

 - Current Dispatch – If the request is tracked, displays resource's current dispatch. Displays 'Unknown' if the request is not tracked.

 - System Number – The external supply cache system number supplied (if any) with the first non-zero fill message sent to ROSS for the request.

- External Cache Info tab.
 - Displays a history of cache activity related to the request/resource.

 - Displays each fill issue with a quantity > 0.

 - Items table – Only displays fill information. For backorder, forward, and UTF information, refer to the Shipped Items tab of View Request. Columns of note:
 - Issue # – Assigned by the cache.

 - Date/Time – Date/time the information was received from the external system.

 - Filling Cache – Cache that supplied the items in the issue.

 - Qty – Quantity of items shipped in the issue.

 - Cache Trackable IDs section of the tab – Lists trackable IDs of items shipped with issue selected in Shipped Items table.

II. 'SEARCH FOR RESOURCES' SCREEN

Summary.

- Accessible from Resource menu.
- Allows search for any ROSS resource from any catalog, regardless of managing dispatch, resource status, or resource assignment.
- Supply resources display regardless of whether they are tracked (via Track Associated Requests check box on Resource Item screen).
- Removed' resources display.

A. 'Set Filter Criteria For Resources' section of screen.

- First/Last Name radio button – Applicable for OH only.
- Resource Name radio button.
 - Resource Name (required field).
 - Catalog drop-down list.
- Organization filters – Applicable with either radio button.

B. 'Select Resource' section of screen.

- View button.

III. WEB STATUS

Summary.

- 'User Accounts' ROSS screen used to establish web status accounts.
- Web Status accessed via a web browser.
- Allows Overhead Resources, Overhead Supervisors, Vendor Representatives, and Government Non-Dispatch Representatives to perform following via Internet:
 - Status themselves and their resources, including Availability Area, Availability Status, and Unavailability Periods.
 - View general resource information.
 - View current assignment information.

- Maintain contact information.
- Change Web Status Password.