

ROSS Change Management Board Meeting
March 21-22, 2006
Denver, Colorado

Members Present:

Ray Nelson – Chair, Northern Rockies Coordination Center
Dave Hendren, National Interagency Coordination Center
Grant Kemp, Central Oregon Dispatch
Bryan Schieber, Northern California Operations Center
Lani Williams, Boise Interagency Logistics Center
Rod Chaffee, ROSS Project

Members Absent:

Angie Hinker, Great Plains Dispatch was unable to attend due to the weather.
Bonita Truett, Kentucky Interagency Coordination Center

Action Items:

ROSS Website:

- *The member list on the website for the Change Control Board Members needs to be updated.*
- *A link needs to be established on the ROSS Change Control Board page to the known issues within the Version Release Notes.*
- *A link needs to submit a Change Request needs to be added to the ROSS Change Control Board page.*

Responsible: *Ray will contact Beth on the above changes.*

Create a CR for defaults:

- *Request Contact*
- *Assigning Contacts*
- *Unit ID – on the New Incident screen*
- *Meridian*
- *Unread messages on the Notification screen*
- *Catalog Item*

Create a CR for Resource Status:

- *Qualified versus Trainee*
- *Alpha sort versus Home Unit*
- *Queries and searches related to above.*

Ray will coordinate with Jon concerning the additional 79 pages of suggestions that Jon has distributed.

Ray and Jon will develop the standards to evaluate priorities

Ray will discuss Jon and Kim the appropriate process for handling suggestions that deal with Business Practices.

Ray will coordinate the CR process with Jon, assigning CR numbers and combining them with the existing CRs. Ray will disseminate the updated spreadsheet for prioritization.

Suggestions for OnDemand Training topics should be given to the Geographic Area ROSS SMEs.

Training:

- Shep Crimm will be providing one day training sessions on the new Tactical Aviation Module which will be released in Version 2.4 on April 3rd.
- Dave Hendren has developed a PowerPoint presentation that depicts “Filling a Roster” in ROSS. Contact him for copies.
- Nancy will provide a demonstration of the OnDemand Computer training available from the ROSS Home Page.

ROSS Project Briefing – Jon Skeels

- Usage volume doubled in 2005 and is expected to double again with California coming online.
- Other agencies continue to inquire and adopt ROSS. These agencies may provide some funding relief without impacting wildland fire.
- Congressional Hearings have identified that wildland fire agencies have an organized dispatch system.
- ROSS Phase 1 is closing out.
- ROSS Phase 2 will begin with the release of Version 2.4
- ROSS will continue to support training through May. Training on new functionality will also be supported by ROSS.
- Hardware replacements are scheduled for 2007
- The major driving factors for Phase 2 are:
 - 2003/2004 Geographic Area Coordinator Review
 - Quadrennial Fire Fuels Review (QFFR)
 - OIG EERA Contracting Audit
- *Modules*
 - Contracts Module
 - Webdriven
 - Managed by Contracting Officer
 - Incident Prioritization and Drawdown Module
 - Needs to be fully funded prior to beginning work
 - Emergency Management Assistance Compacts is fully funded
- A System Disaster Recovery Site is being developed in Beltsville, Maryland
- *Version 2.4, Release April 3, 2006*
 - Corrected 174 CRs
 - Multi-place screen

- Request Status becomes Workload Management
- Travel underwent a complete redesign
- Tactical Aviation Module for airtankers
- Release notes will be available on the ROSS website
- A new reporting system external to ROSS is being developed (Cognos)
 - Involves four vendors
 - Dashboard approach
- *Version 2.5, Release October/November 2006*
 - System Hardware Refresh
- Data exchange via service oriented architecture (Enterprise Service BUS)
- Jon demonstrated the Citrix Neighborhood, which greatly increase the speed of ROSS

Organizations:

Organizations are being redesigned in ROSS and in the future will be managed via web access. This will correct catalog issues.

Supplemental Forms

The process of Supplemental Forms in ROSS needs to be reviewed.

Suggestions:

Instruction from Jon in reviewing submitted suggestions is to assign a priority. This will allow flexibility in assigning versions.

Reviewed and made decisions on 107 suggestions received between October 2005 and March 2006.

Catalog

Additions to the catalog should be submitted to:

Fire Equipment Working Team for Equipment Catalog Items

National Center Managers Group for Overhead Catalog Items

Filename: Change Board Notes_03212006.doc
Directory: \\ilmidso3fp1\so\users\egreycloud\Desktop
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Author: lwilliam
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