Resource Item - working with resources

Resource items are grouped together into five categories that correspond to the hardcopy Resource Order forms. The categories include Aircraft, Crew, Equipment, Overhead, and Supply. In ROSS, the Resource Item screen displays these five categories as option buttons at the top of the screen, under “Select Catalog.” To access a specific category of resource items, simply select the appropriate option button.

You must have the Data Administration role to access the Resource Item screen.

For more information about recommended naming conventions for Resource Items, please refer to the following url: http://ross.nwcg.gov/documents_library/project_mgt/implementation_phase/ross_admin_ho_0801_2002_0328.pdf

Topics in this section include:

- About the Quick Fill function for resource items
- Understanding vendor-owned resource items
- Working with Aircraft
- Working with Crew
- Working with Equipment
- Working with Overhead
- Working with Supplies - *currently not available*
- Completing Resource Item tabs
- Adding external resource items to inventory.

About the Quick Fill function for resource items

The Quick Fill function allows you to dispatch Aircraft, Equipment, and Crews to the incident without first creating a Resource Request. You can only designate a resource item as “QuickFill” if you are the dispatch center that controls that resource. Once you quick fill a resource, it is automatically considered to be on-site, at the incident.

Understanding vendor-owned resource items

A Vendor is a private, “for profit” company that has services or resources available for hire via a contract or agreement by one or more wildland agency organizations. Common examples of vendors include those offering helicopter or fixed wing aircraft, national caterer/shower services, contract fire fighting crews, sanitation services, copy machines, computers, restaurant meals, water tenders, and vehicles.

Enter a vendor-owned resource item into ROSS only when the dispatch office or vendor must keep the “status” (available or unavailable) of that resource item.

Vendor-owned resource items are divided into two categories: "Non-Service" and "Service":

- **Non-Service.** Non-Service resource items are distinctly identifiable. In other words, they are identified by a call number, such as "ABC Engines - Engine #121" or some other specific identifier. Non-Service resource items are typically Equipment, Crews, or Aircraft. "Exclusive Use" and "Call When Needed (CWN)" contract types document vendor-owned Non-Service resource items.

  Before entering a Non-Service item, you must first enter the vendor into ROSS as an organization. For more information, see "Working with vendors," in the chapter, "Organization - defining ROSS organizations."

  - An "Exclusive Use" contract is an agreement with a vendor to provide a resource item on an "Exclusive Use" basis to a specific unit for incident support. In ROSS, an "Exclusive Use" resource is treated like any other agency resource. It is statused and dispatched to incidents exactly the same way as an agency-owned resource item.
  - A "CWN" contract is an agreement with a vendor to provide specific resources, identified in the contract, on an as-available basis when called by an authorized ordering dispatch office. In ROSS, a "CWN" resource item is statused the same way as any agency-owned resource item. However, filling an order with a CWN resource is different, in that a call must be made to the vendor prior to assignment. Emergency Equipment Rental Agreements (EERA) are typically entered as CWN contracts. An exception to this is when a line item listed on an EERA is not unique, such as motel rooms, meals, or other services that do not have a unique identifier, like a serial number or vehicle identification number.

    There may be instances when an Overhead resource item is listed on an "Exclusive Use" or "Call When Needed (CWN)" agreement. For assistance with this type of situation, contact the ROSS Helpdesk at (866) 224-7677.

- **Service.** Service resource items are not specifically identified in ROSS; only the type of service, such as "copy machine rental." The vendor that provides the service must first be entered into ROSS as an organization. If there is an agreement with this vendor, it is entered as a "Purchase Agreement" on the Contract screen. If there is no agreement with the vendor, then you do not need to create a Resource Item or Contract. Status is not kept on "Service" resource items and do not display on the Resource Status screen. Typically, Service items are Aircraft, Equipment, and most commonly, Supply.

  In ROSS, the vendor providing a service through a Purchase Agreement will accept as many orders for the service they provide until their supply runs out or the limits of their agreement is reached. Until such time, ROSS permits as many requests to be placed with the vendor as necessary in support of the incident.

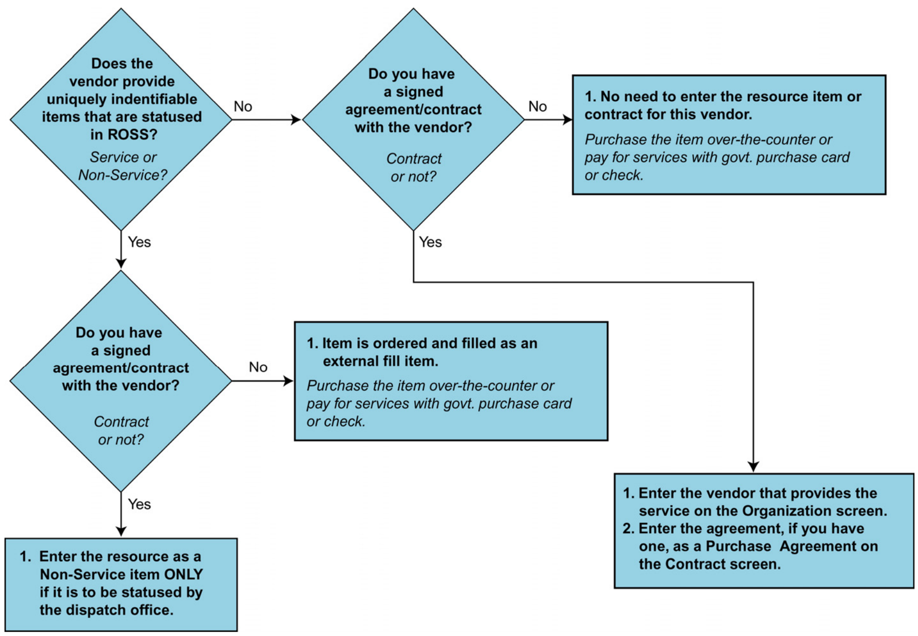
For example...

ABC Copy has copy machines for rent through a Purchase Agreement with Any-town Resource District, which is dispatched by Any-town Interagency Dispatch Office. ABC Copy has many machines, but on any given day cannot tell you how many they may have available. It all depends on what is in stock when the request is made. Neither you nor the vendor maintains status on individual copy machines in ROSS.

Any-town Dispatch receives a request for three copy machines for the incident camp. They place the request with ABC Copy. The folks at ABC Copy inform Any-town Dispatch that they only have one copy machine but two more will be returned tonight. Since ABC Copy is the only copy machine rental in Any-town, the dispatch office elects to place all three requests to ABC Copy with the knowledge that the remaining to copiers will be delivered at a later time.

For more information about entering purchase agreements on the Contract screen, please refer to "ROSS Tip #13."

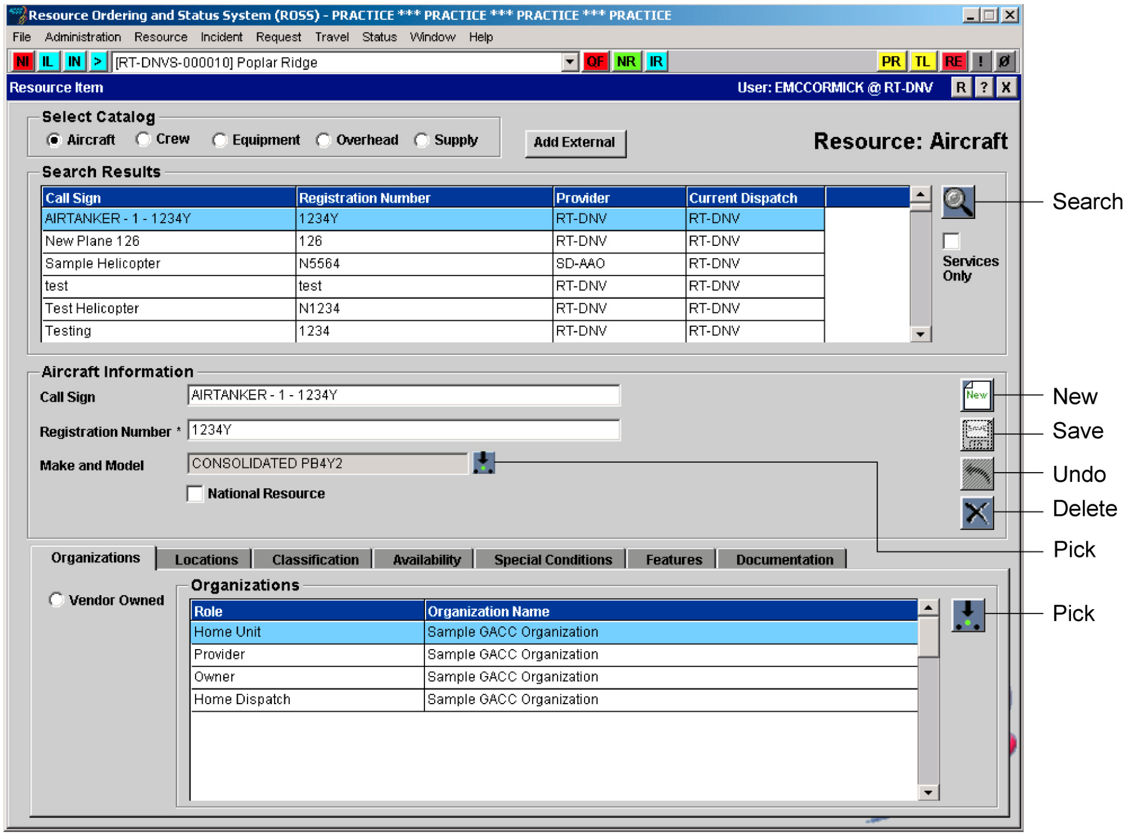
The following diagram shows a flowchart of how to handle vendor-owned resource items.



To access the Resource Item screen

- On the **Resource** menu, click **Resource Item**.

Resource Item screen



The fields that display on the Resource Item screen vary based on the Catalog you choose.

Working with Aircraft

The Resource Item screen for Aircraft allows you to search for, add, modify, and delete aircraft information, including:

- call sign and tail number
- make and model
- provider, owner, and home dispatch office
- type and special qualifications.

To add an aircraft to the ROSS database

Only enter agency and local vendor aircraft not on the OAS source list. NICC enters national airtankers, like OAS aircraft, and then hands them off to the appropriate unit by changing the home dispatch unit. The unit that holds the contract enters all other airtankers.

1 On the **Resource Item** screen, click **Aircraft**, and then click **New**.

2 On the **ROSS Confirmation Message** dialog box that asks, *Is this resource item a Service?*, click **No**.

3 In the **Call Sign** box, type the **Call Sign** of the new aircraft.

Call Signs are entered in UPPERCASE, for example
AIR - ATTACK - 230
LEAD PLANE - 163Z.

---

4 In the **Tail Number** box, type the **Tail Sign** of the new aircraft.

For lead planes, enter the lead plane Call Sign.

---

5 In the **Make and Model** box, click **Search Aircraft Types**, and then select the appropriate **Make and Model** of the new aircraft.

For lead planes leave this field blank. This information will be provided through the Roster screen.

---

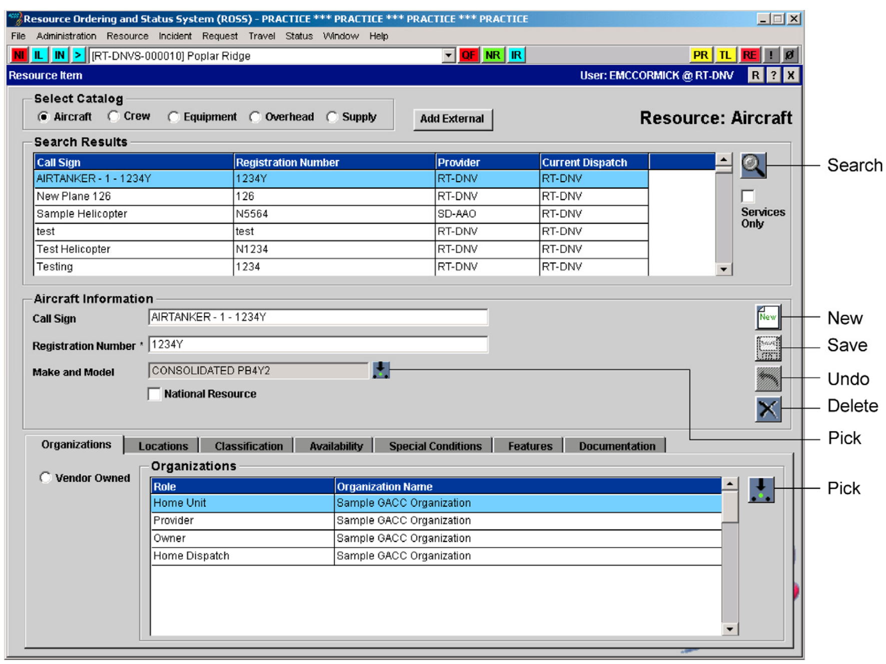
6 To identify an aircraft as a **National Shared Resource**, select the **National Resource** check box.

7 To allow your dispatch unit to quick fill this aircraft, select the **Quick Fill** check box.

8 To save the aircraft record, click **Save**.

9 Complete the **Resource Item** screen tabs as appropriate.

The following diagram shows the Resource Item screen for Aircraft. From here, you can add Ownership, Locations, Qualifications, and other information as needed to further define the aircraft resource.



For more information about completing the tabs on the Resource Item screen for Aircraft, see "Completing Resource Item screen tabs," later in this chapter.

To modify aircraft information

1 On the **Resource Item** screen, click **Aircraft.**

2 Search for and then highlight the **Aircraft** of your choice.

3 Type or replace the following **Aircraft** information, as appropriate

- Call Sign
- Tail Number
- Make and Model.

4 Select or clear the **National Resource** check box, as appropriate.

5 Select or clear the **Quick Fill Resource** check box, as appropriate.

6 Click each **Resource Item** tab, modify the information as appropriate, and then click **Save**.

For more information about modifying information located on Resource Item tabs, see "Completing Resource Item tabs," later in this chapter.

To delete aircraft information

To delete only specific aircraft information, but not the aircraft itself, see "Completing Resource Item tabs," later in this chapter.

1 On the **Resource Item** screen, click **Aircraft.**

2 Search for and then highlight the **Aircraft** of your choice, and then click **Delete**.

3 On the **Confirm Deletion** dialog box, click **Yes** to confirm or **No** to cancel.

Working with Crews

The Resource Item screen for Crews allows you to search for, add, modify, and delete crew and crew information, including:

- crew name
- provider, owner, and home dispatch office
- crew qualifications
- availability.

To add a crew to the ROSS database

1 On the **Resource Item** screen, click **Crew**, and then click **New**.

2 In the **Crew Name** box, type the name of the crew.

Crew Names are entered in upper and/or lowercase, for example
CREW - 1 - Redding Hot Shots
CREW - KITCHEN - Timber Lakes 2.

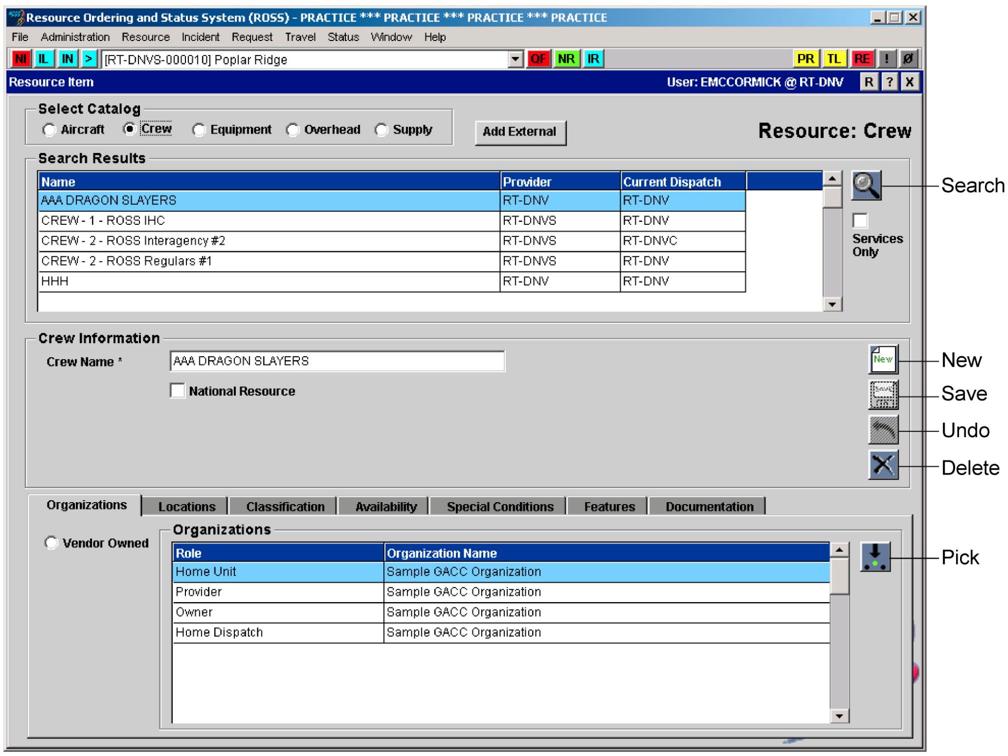
3 To identify the crew as a **National Shared Resource**, select the **National Resource** check box.

4 To allow your dispatch unit to quick fill this crew, select the **Quick Fill** check box.

5 To save the new crew, click **Save**.

6 Complete the **Resource Item** screen tabs as appropriate.

The following diagram shows the Resource Item screen for Crew.



For more information about completing the tabs on the Resource Item screen for Crew, see "Completing Resource Item screen tabs," later in this chapter.

To modify crew information

1 On the **Resource Item** screen, click **Crew.**

2 Search for and then highlight the **Crew Name** of your choice.

3 Type or replace the **Crew Name** if appropriate.

4 Select or clear the **National Resource** check box, as appropriate.

5 Select or clear the **Quick Fill Resource** check box, as appropriate.

6 Click each **Resource Item** tab, modify the information as appropriate, and then click **Save**.

For more information about modifying information located on the Resource Item tabs, see "Completing Resource Item tabs," later in this chapter.

To delete crew information

To delete only specific crew information, but not the crew itself, see "Completing Resource Item tabs," later in this chapter.

1 On the **Resource Item** screen, click **Crew.**

2 Search for and then highlight the **Crew Name** of your choice, and then click **Delete**.

3 On the **Confirm Deletion** dialog box, click **Yes** to confirm or **No** to cancel.

Working with Equipment

The Resource Item screen for Equipment allows you to search for, add, modify, and delete equipment and equipment information, including:

- name, number, or combination of characters that identifies the equipment
- alternate name of the equipment
- equipment typing and special qualifications
- availability.

To add equipment to the ROSS database

1 On the **Resource Item** screen, click **Equipment**, and then click **New**.

2 On the **ROSS Confirmation Message** dialog box that asks, *Is this resource item a Service?*, click **No**.

3 In the **Name** box, type the name of the equipment.

Names are entered in upper and/or lowercase, for example
ENGINE - 302
DOZER - ABC Logging - 1.

4 In the **Alternate Name** box, type another name to identify that equipment.

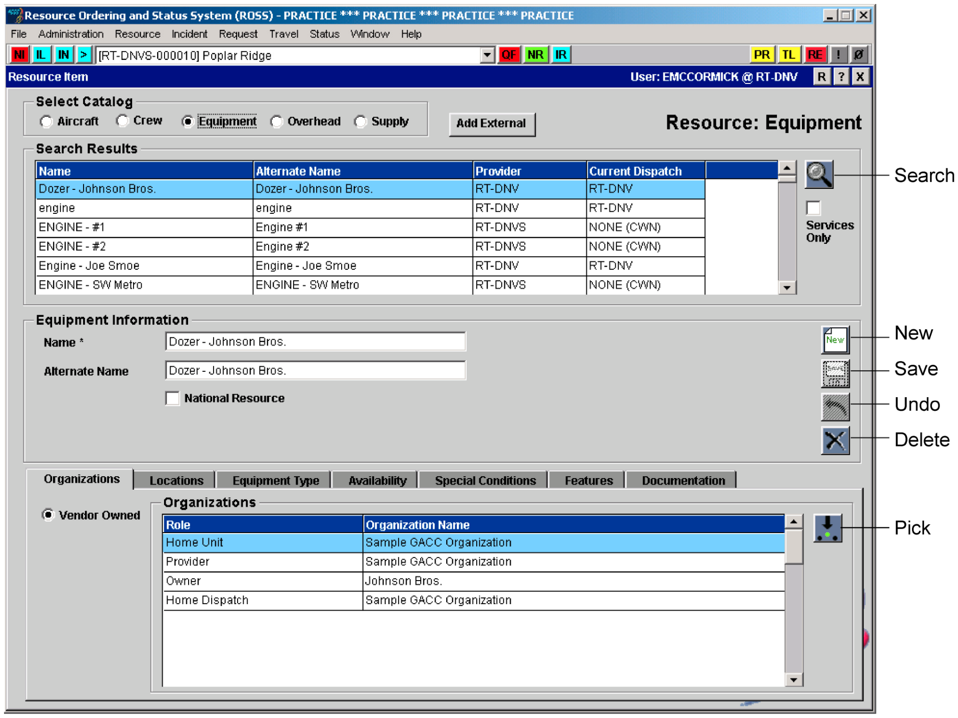
5 To identify the equipment as a **National Resource**, select the **National Resource** check box.

6 To allow your dispatch unit to quick fill this equipment, select the **Quick Fill** check box.

7 To save the equipment resource item, click **Save**.

8 Complete the **Resource Item** screen tabs as appropriate.

The following diagram shows the Resource Item screen for Equipment.



For more information about completing the tabs on the Resource Item screen for Equipment, see "Completing Resource Item screen tabs," later in this chapter.

To modify equipment information

1 On the **Resource Item** screen, click **Equipment**.

2 Search for and then highlight the **Equipment** of your choice.

3 Type or replace the **Name**, and **Alternate Name** as appropriate.

4 Select or clear the **National Resource** check box, as appropriate.

5 Select or clear the **Quick Fill Resource** check box, as appropriate.

6 Click each **Resource Item** tab, modify the information as appropriate, and then click **Save**.

For more information about modifying information located on the Resource Item tabs, see "Completing Resource Item tabs," later in this chapter.

To delete equipment

To delete only specific equipment information, but not the equipment itself, see "Completing Resource Item tabs," later in this chapter.

1 On the **Resource Item** screen, click **Equipment.**

2 Search for and then highlight the **Equipment** of your choice, and then click **Delete**.

3 On the **Confirm Deletion** dialog box, click **Yes** to confirm or **No** to cancel.

Working with Overhead

The Resource Item screen for Overhead allows you to search for, add, modify, and delete Overhead information, including:

- last name, first name, and middle initial of the person
- employment status of the person
- current Redcard qualifications that the person is qualified for and willing to perform in that capacity, including training positions.

Use the Organization or Person screen to enter persons, and then use the Resource Item screen to designate their Qualifications.

Be sure to export overhead resource information from the Redcard database before importing it into ROSS! For more information, see "Import Redcard - uploading redcard data" in Section 2, "Administration."

To add overhead qualifications and information to a resource item

1 On the **Resource Item** screen, click **Overhead**, and then click **New**.

2 On the **ROSS Confirmation Message** dialog box that asks, *Is this resource item an Overhead Team?*, click **No**.

To create a new Overhead Team, see the next task, "To create an Overhead Team."

3 Click the **Pick** button, and then search for and highlight the overhead resource of your choice.

4 In the **Employment Status** box, click the drop-down arrow, and then select the appropriate **Employment Status** of the person.

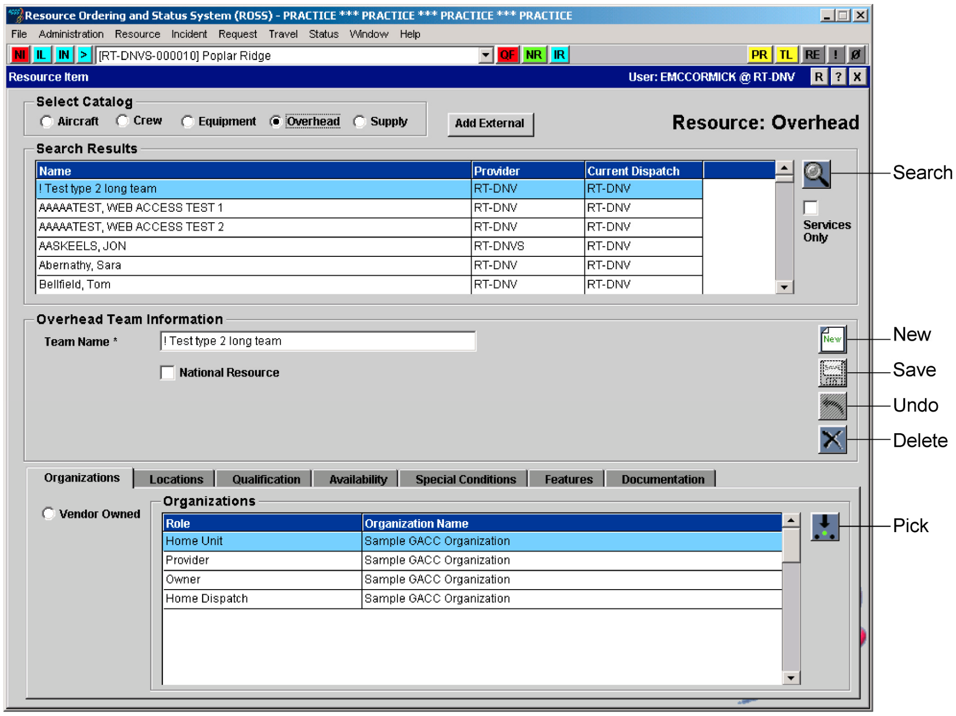
5 In the **Body Weight** box, type the weight in pounds of the person.

6 In the **Gender** box, click the drop-down arrow and then select the **Gender** of the person.

7 To save the overhead resource item, click **Save**.

8 Complete the **Resource Item** screen tabs as appropriate.

The following diagram shows the Resource Item screen for Overhead.



For more information about completing the tabs on the Resource Item screen for Overhead, see "Completing Resource Item screen tabs," later in this chapter.

To create an Overhead Team

1. On the **Resource Item** screen, click **Overhead**, and then click **New**.
2. On the **ROSS Confirmation Message** dialog box that displays, *Is this resource item an Overhead Team?*, click **Yes**.
3. Under **Overhead Team Information**, type the name of the new overhead team in the **Team Name** box.
4. To designate the overhead team as a national resource, click the **National Resource** check box.

The following diagram shows the Overhead Team Information of the Resource Item screen.

To assign people to the overhead team you must first create a Roster of those people. For more information, see "Roster - creating lists of resources" in Section 3, "Resource."

To modify overhead information

1. On the **Resource Item** screen, click **Overhead**.
2. Search for and then highlight the **Name** of your choice.
3. Type or replace the **Name**, **Employment Status**, **Body Weight**, and **Gender** as appropriate.
4. Click each **Resource Item** tab, modify the information as appropriate, and then click **Save**.

   For more information about modifying information located on the Resource Item tabs, see "Completing Resource Item tabs," later in this chapter.

To delete a duplicate overhead resource

To delete only specific overhead information, but not the individual, see "Completing Resource Item tabs," later in this chapter.

1. On the **Resource Item** screen, click **Overhead.**
2. Search for and then highlight the **Name** of your choice, and then click **Delete**.
3. On the **Confirm Deletion** dialog box, click **Yes** to confirm or **No** to cancel.

Working with Supplies

Do not enter supply items at this time.

Completing Resource Item tabs

The lower portion of the Resource Item screen displays seven tabs that allow you to further define the resource item. The kinds of information stored on these tabs varies according to the type of resource item. For example, the Classifications tab identifies the following:

- for Overhead, the current Redcard qualifications the resource is qualified for and is willing to perform in that capacity
- for Aircraft, the NWCG type of aircraft and any other special qualifications
- for Crew, the type of crew, such as a Type I, Type II, or Camp crew.

Understanding Ownership Roles

The Organizations tab displays a list of Organizations that have an Ownership Role for that resource:

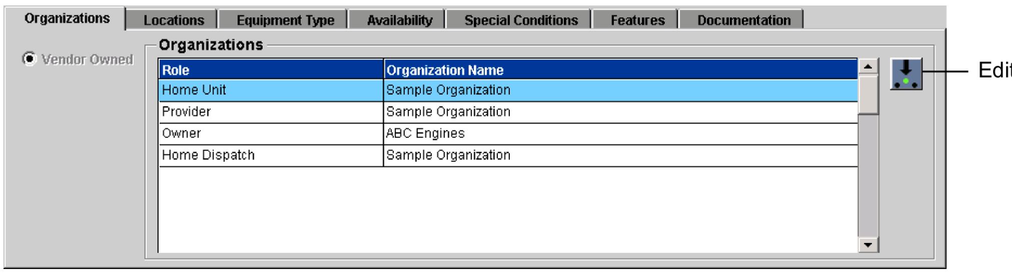
- **Provider.** Providers are ultimately responsible for providing resources. Units included in this group include: USFS Supervisors Office, Regional Office, BLM District.Units not included in this group are sub-unit in nature, such as USDS Ranger Districts. Sub-units are classified as “Home Units.” For vendor-owned resources the Provider is the vendor, such as “ABC Engines.”
- **Owner**. Owners are the actual owner of a resource. Most of the time, the owner and the Provider are the same unit. There are exceptions: when a resource is stationed at another unit while not being owned by that unit. For example, Joe Smith works for the Washington Office of the National Park Service. Joe’s administrative work office is Yosemite National Park. Yosemite is Joe’s “Provider.” For vendor-owned resources, the name of the owner will be the vendor, such as “ABC Engines, Inc.”
- **Home Dispatch.** Home Dispatch for a resource is the *primary dispatch office* that dispatches the resource.
- **Home Unit.** Home Unit for a resource is the normal location where the resource works. Many resources work on sub-units for the providing unit. For example, Detroit Ranger District is the Home Unit for many resources provided by the Willamette National Forest.

All Ownership Roles default to the entering dispatch unit. Provider and Owner are the only Organization Names that you may need to change when you add a resource item to the ROSS database. You cannot edit the organization in the Current Dispatch field.

Working with the Organizations tab

This section explains how to define government owned and vendor-owned resource items and how to change Role designations. Before you can complete this task, all organizations must be defined in the ROSS database.

The following diagram shows a sample vendor-owner resource item on the Organizations tab.



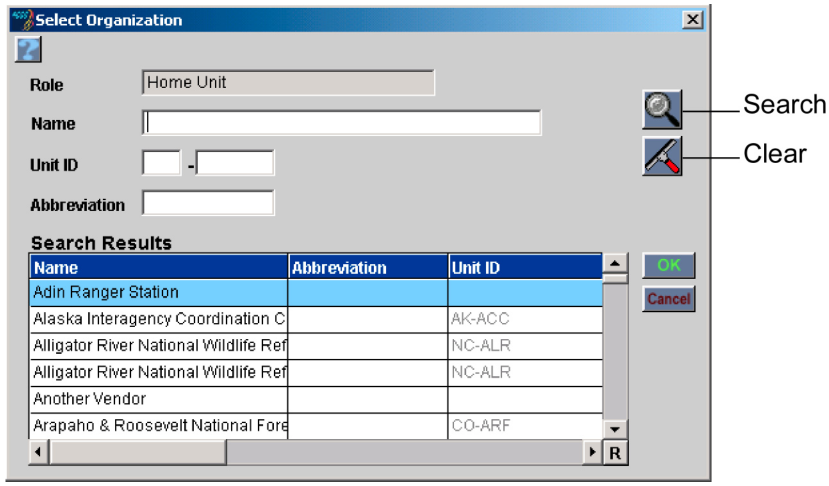
To define a government-owned resource item

1. On the **Organizations** tab, verify that the **Provider**, **Owner**, **Home Dispatch**, and **Current Dispatch Roles** reflect the appropriate **Organization Names**.
2. To change an **Organization Name** designated for a specific **Role**, highlight to select the **Role** you want to change, and then click **Edit**.
3. Search for and highlight the **Name** of your choice, and then click **OK**.

For more information about performing a search, see "Performing basic functions," in "Getting Started with ROSS."

4. Change other **Organization Names** designated for the remaining **Roles** as appropriate.
5. When finished working with the **Organizations** tab, complete the remaining tabs on the **Resource Item** screen as appropriate.

The following diagram shows the Select Organization dialog box for changing the Organization Name designated for the Provider Role. From here, you can perform a search to locate the Organization of your choice, and then click **OK** to return to the Ownership tab.

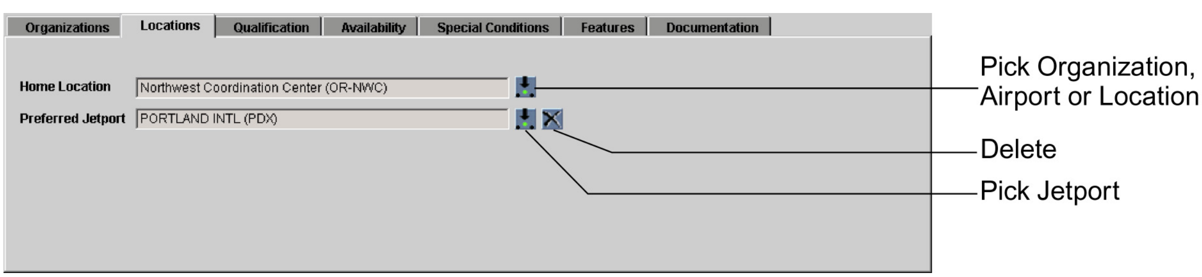


Completing the Locations tab

This section explains how to define the home location for a resource item. Before you can complete this task, the home location must be defined in the ROSS database.

The Home Location defaults to the dispatch name entering the information. For aircraft, it defaults to the home airport.

The following diagram shows the Locations tab. In this example, the Boise Northwest Coordination Center is the Home Location.



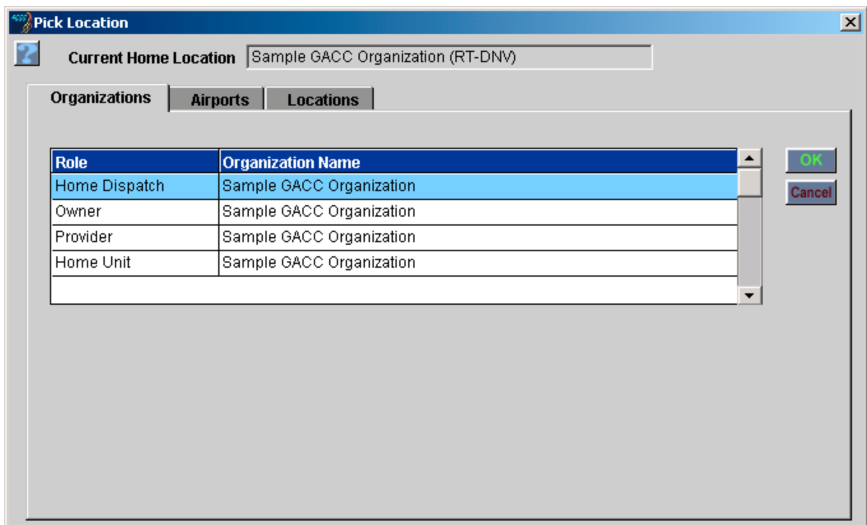
To define the Home Location for a resource item

1. On the **Resource Item** screen, click the **Resource Catalog** of your choice.
2. Search for and highlight to select the **Resource Item** of your choice.
3. Click the **Locations** tab, and then click the **Pick Airport or Other Location** button.

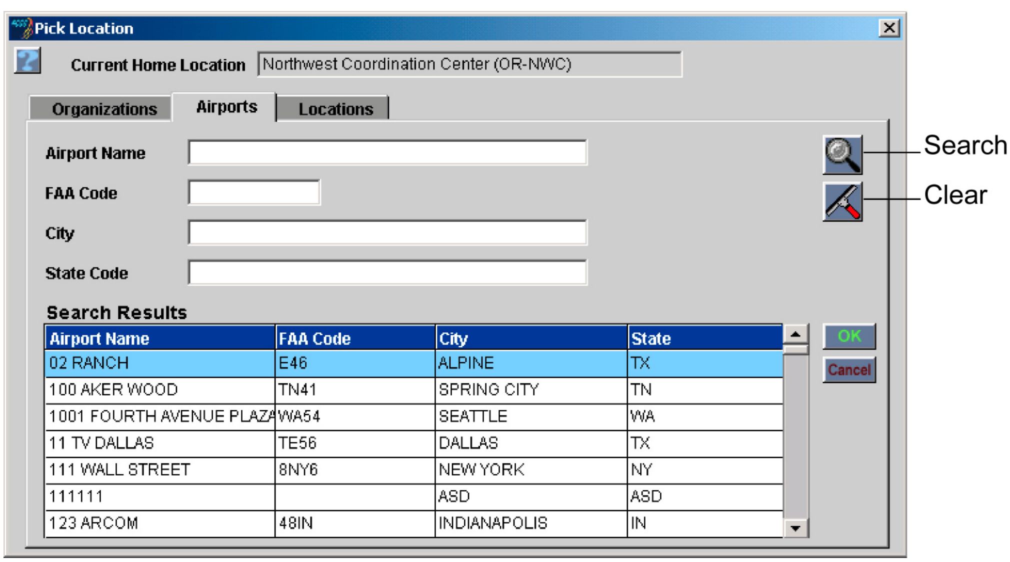
4 Click the **Organization** tab on the **Pick Location** dialog box, select either **Provider** or **Home Location** as appropriate, and then perform one of the following

- To designate an airport location, click the **Airports** tab on the **Pick Location** dialog box, search for and highlight the **Airport Name**, **FAA Code**, **City**, and **State** for that **Provider** or **Home Location**, and then click **OK**.
- To designate a non-airport location, click the **Locations** tab on the **Pick Location** dialog box, search for and highlight the **Name**, **City**, and **State** for that **Provider** or **Home Location**, and then click **OK**.

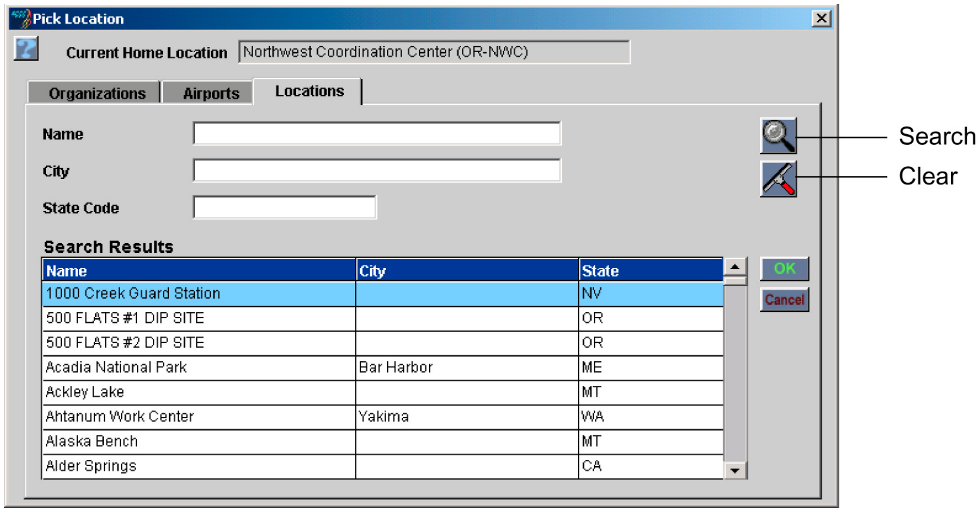
The following diagram shows the Organizations tab on the Pick Location dialog box. This tab allows you to designate either a Provider or Home Dispatch Location.



The following diagram shows the Airports tab on the Pick Location dialog box. This tab allows you to designate an Airport as the Provider or Home Dispatch Location.



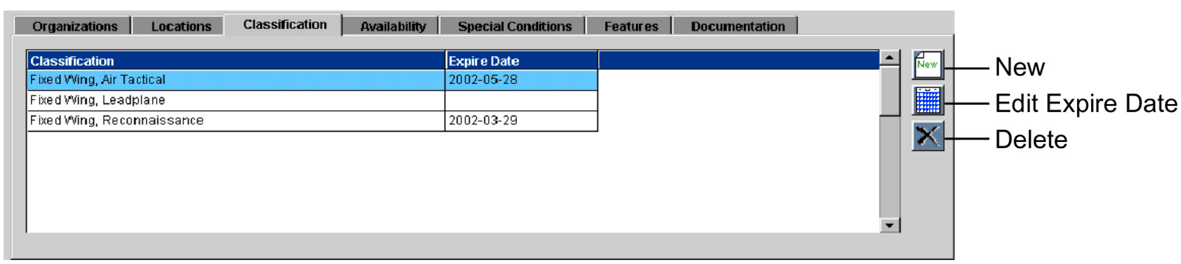
The following diagram shows the Locations tab on the Pick Location dialog box. This tab allows you to designate a non-airport location as the Provider or Home Dispatch Location.



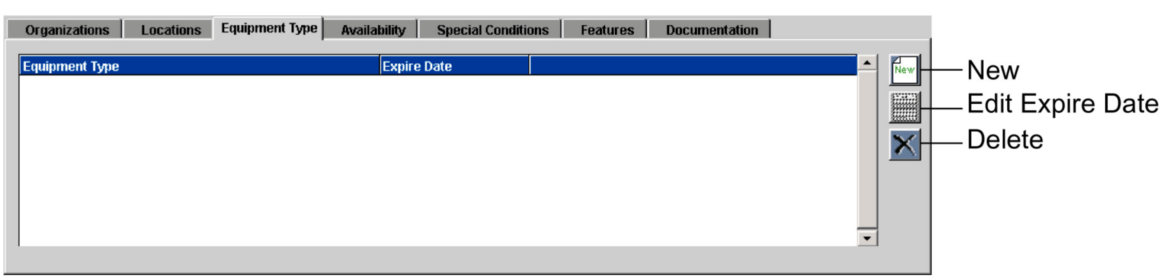
Completing the Classification/Equipment Type/Qualification tab

This section explains how to classify resource items. For Aircraft, Crew, and Supply resources, the Classification tab allows you to specify additional characteristics. For equipment resource items, the Equipment Type tab allows you to specify equipment types and expiration dates. For Overhead resource items, the Qualifications tab allows you to specify qualifications, expiration dates, and priorities.

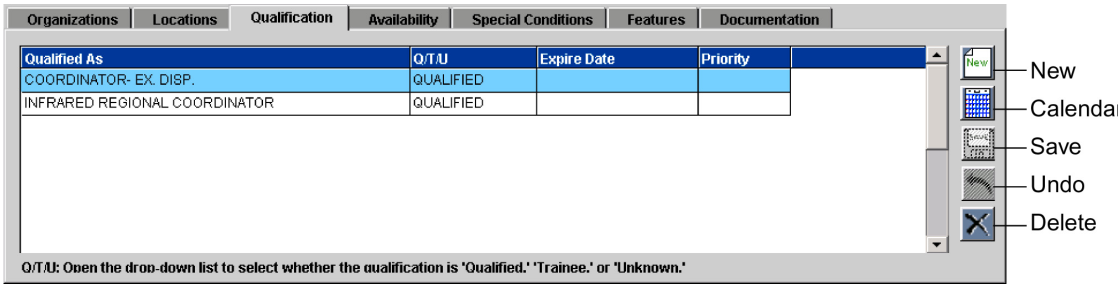
The following diagram shows the Classification tab for classifying Aircraft, Crew, and Supply resource items.



The following diagram shows the Equipment Type tab for specifying Equipment resource items.



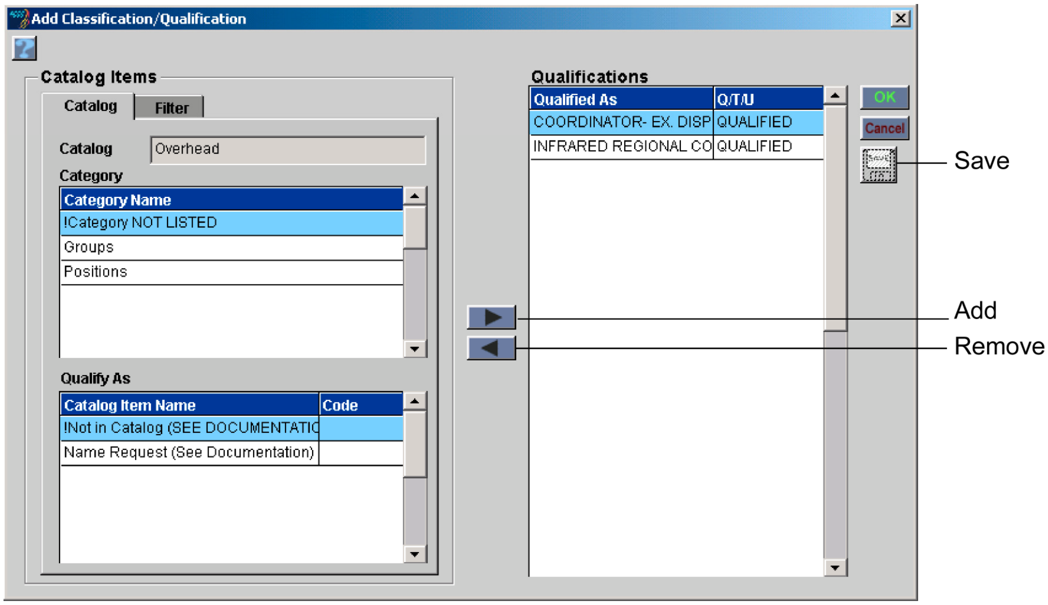
The following diagram shows the Qualification tab for qualifying Overhead resource items.



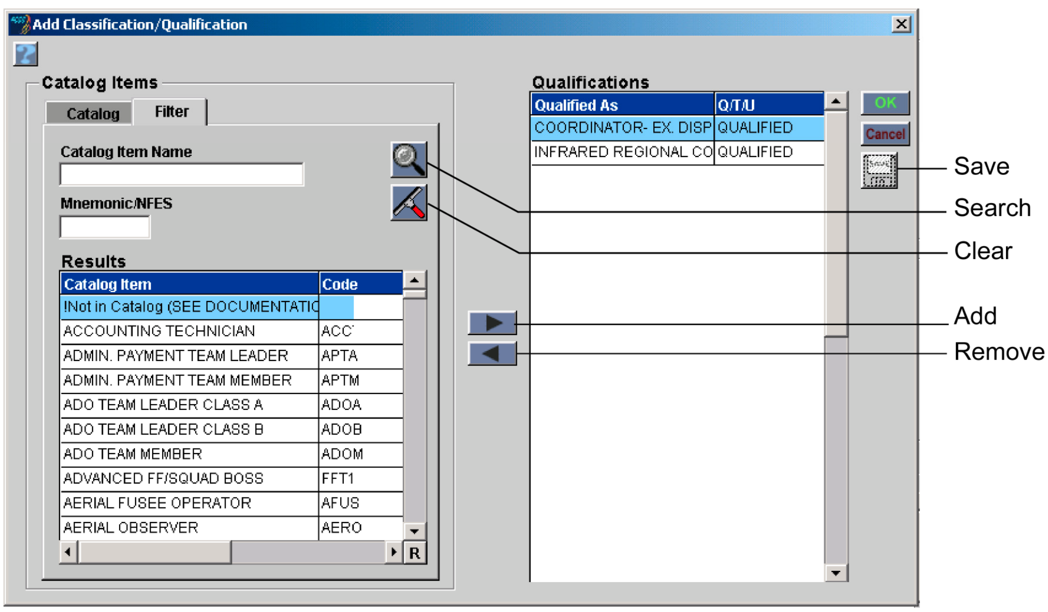
To specify classifications, equipment types, or qualifications for a resource item

1. On the **Resource Item** screen, click the **Resource Catalog** of your choice.
2. Search for and highlight to select the **Resource Item** of your choice.
3. Click the **Classification/Equipment Type/Qualifications** tab, and then click **New**.
4. To view all items available, click the **Catalog** tab. To search from a list of items, click the **Filter** tab.
5. Under **Category**, highlight to select the appropriate **Category Name**.
6. Under **Classify as**, highlight to select the appropriate **Catalog Item Name**, and then click the **Add** arrow to move your selection to the **Classifications** list.
7. Add additional **Classifications/Qualifications** as needed, and then click **OK**.

The following diagram shows the Catalog tab on the Add Classification/ Qualification dialog box for Overhead resource items.



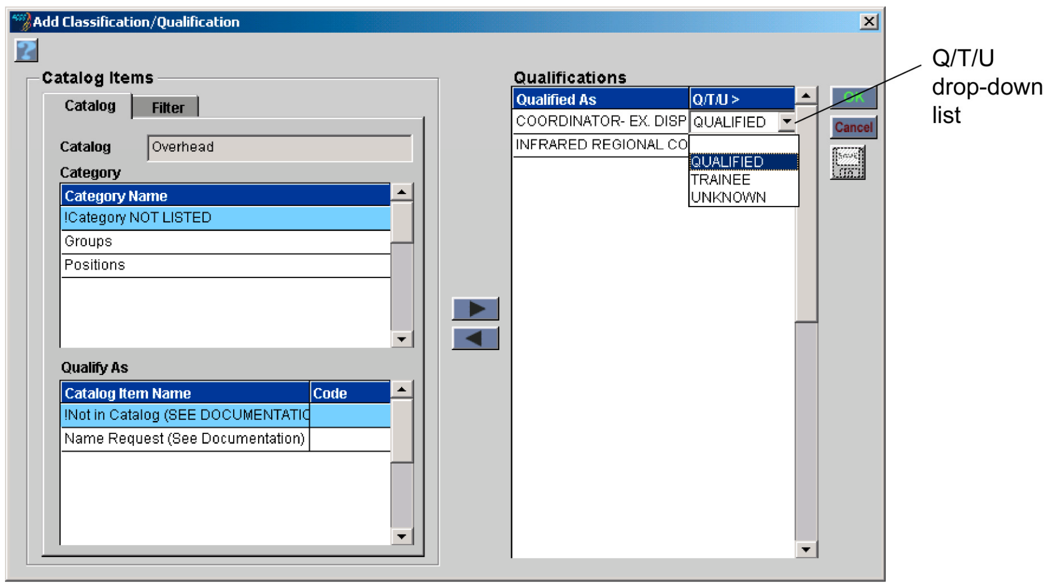
The following diagram shows the Filter tab on the Add Classification/ Qualification dialog box for Overhead resource items.



To change a qualification level of an overhead resource

1. Click the **Qualification** tab and then click **New**.
2. Under **Q/T/U**, double-click to select the current level for the qualification of your choice.
3. From the **Q/T/U** drop-down list, click to select the new qualification level, and then click **OK**.

The following diagram shows the Add Classification/Qualification dialog box for an Overhead Resource. The drop-down list that displays under Q/T/U shows the available qualification levels.



To specify an expiration date for an aircraft, crew, supply, or equipment resource item

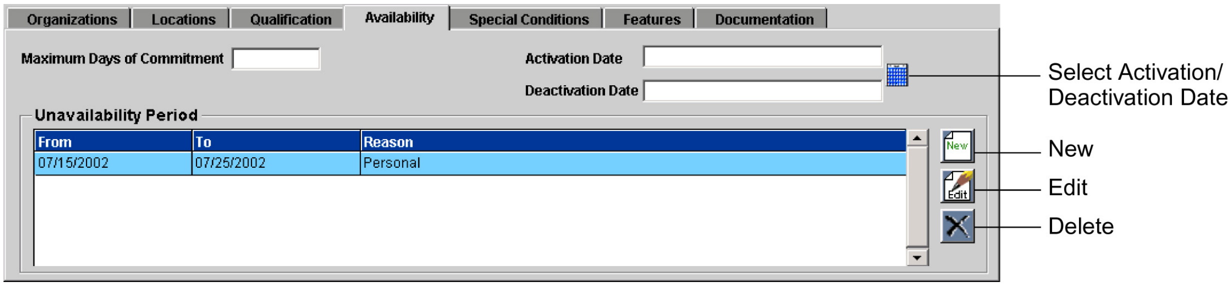
1. On the **Classification** or **Equipment Type** tab, highlight to select the **Classification** or **Equipment Type** of your choice, and then click the **Edit Expire Date** button.
2. On the **Calendar** that appears on your screen, select the **expiration date** as appropriate, and then click **Done**.

For more information about using the calendar, see "Using the Select Dates function" in the chapter, "Getting started with ROSS."

Completing the Availability tab

This section explains how to establish the availability of a resource item.

The following diagram shows the Availability tab.



To establish availability of a resource item

1 On the **Resource Item** screen, click the **Resource Catalog** of your choice.

2 Search for and highlight to select the **Resource Item** of your choice, and then click the **Availability** tab.

3 Complete the following fields, as appropriate

- In the **Mandatory Day Off** box, click the drop-dwon arrow and then select the appropriate day.
- Click the **Calendar** button, and then select the appropriate **Activation Date** and **Deactivation Date**.

To add an unavailability period to a resource item

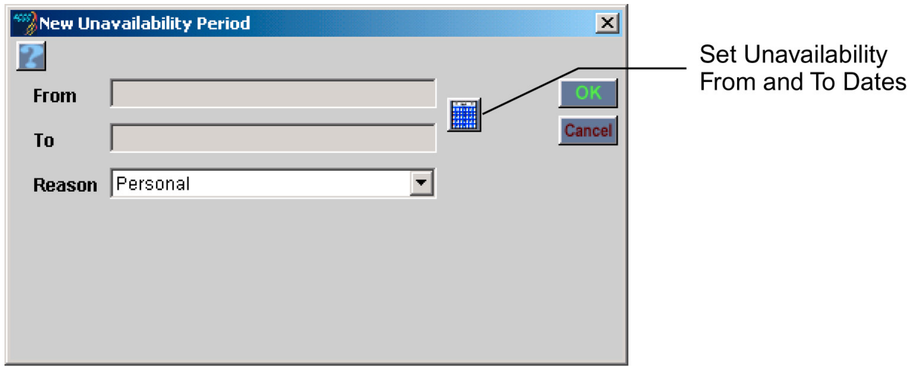
1 Under **Unavailability Period**, click **New**.

2 Click the **Set Unavailability From and To Dates** button, and then select the appropriate **From** and **To** dates.

3 In the **Reason** box, click the drop-down arrow and select the appropriate **Reason**, and then click **OK**.

Reason for unavailability include Day Off, Inactive, Management, N/A, Out of Service, Personal, and Rest.

The following diagram shows the New Unavailability dialog box.



Completing the Special Conditions tab

This section explains how to add noteworthy information about a specific resource item.

To add special conditions about a resource item

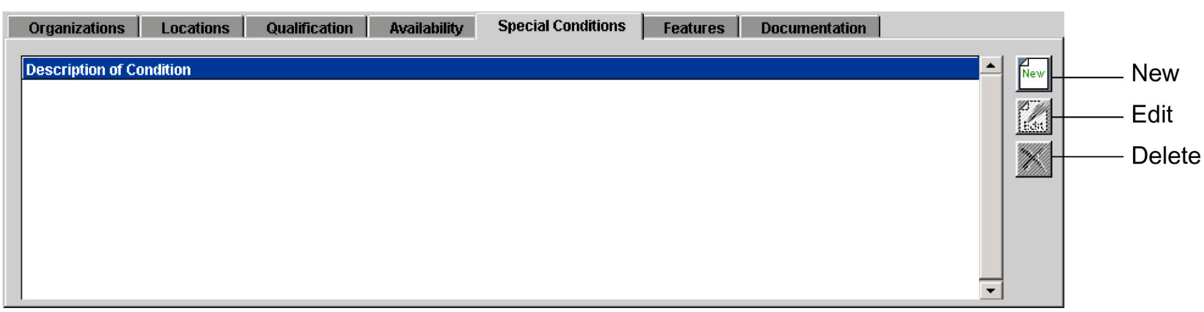
1 On the **Resource Item** screen, click the **Resource Catalog** of your choice.

2 Search for and highlight to select the **Resource Item** of your choice.

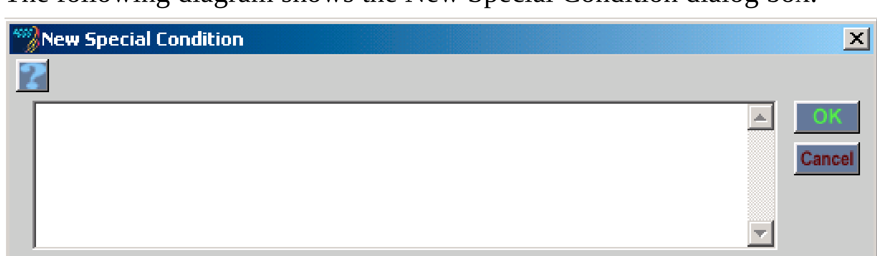
3 Click the **Special Conditions** tab, and then click **New**.

4 In the **New Special Condition** dialog box, type the information and then click **Close** to return to the **Special Conditions** tab.

The following diagram shows the Special Conditions tab.



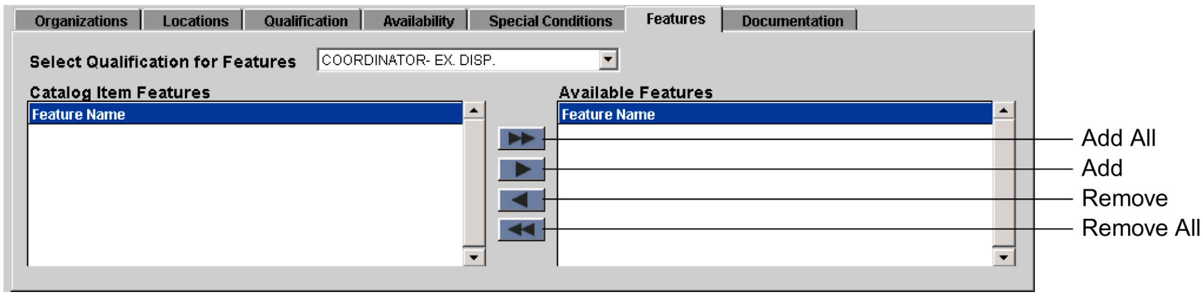
The following diagram shows the New Special Condition dialog box.



Completing the Features tab

This section explains how to assign catalog item features to a resource item.

The following diagram shows the Features tab.



To assign Features to a resource item

1 On the **Resource Item** screen, click the **Resource Catalog** of your choice.

2 Search for and highlight to select the **Resource Item** of your choice, and then click the **Features** tab.

3 Click the **Select Qualification for Features** drop-down arrow, and then select the **Qualification** of your choice.

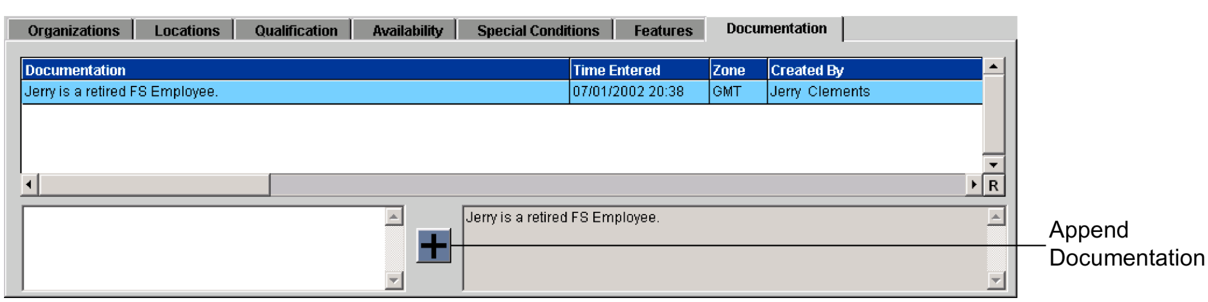
4 Under **Catalog Item Features**, highlight to select the appropriate **Feature Name**, and then click the **Add** arrow to move your selection to the **Available Features** list.

To select more than one Feature Name at a time, select each Feature while pressing CTRL, and then click the Add arrow to move those selections.

Completing the Documentation tab

This section explains how to add documentation to a resource item. Documentation is part of the permanent information for a resource item and is auto-stamped with the time of entry and logon ID. You cannot edit nor delete documentation.

The following diagram shows the Documentation tab.



To add documentation to a resource item

1 On the **Resource Item** screen, click the **Resource Catalog** of your choice.

2 Search for and highlight to select the **Resource Item** of your choice, and then click the **Documentation** tab.

3 In the lower left text box, type the documentation, and then click the **Append Documentation** button.

Adding external resource items to inventory

The Add External button on the Resource Item screen allows you to add external resource items to your inventory that were created from the Pending Request screen.

For more information about using the Fill with External Resource option, see the tasks, "To fill the Pending Request with an external resource," and "To create a new external resource," in "Pending Request - managing requests for resources," in this ROSS User's Guide.

To add an external resource item to your inventory

1 On the **Resource** menu, click **Resource Item**.

2 Under **Select Catalog**, click to select the **Catalog** of your choice, and then click the **Add External** button.

3 On the **Add External Resource to Inventory** dialog box, search for and then click to select the external **Resource Name** of your choice, and then click **OK**.

For more information about performing a search, see the task, "To filter for specific data," in "Getting started with ROSS," in this ROSS User's Guide.

The following diagram show the Add External Resource to Inventory dialog box.