



ROSS Module Summary

New Initial Report or Incident

Description

The two functions of the New Initial Report or Incident module are to create initial reports and to enter preliminary information about all incidents in ROSS.

The New Initial Report or Incident module allows a dispatcher to quickly create an Initial Report or Incident. Dispatchers have the option to create an Initial Report to document an event that has not yet been determined to be an incident. An Initial Report may be promoted to an incident (*see Initial Report module information*). Dispatchers use this module to create internal incidents for organizations that they dispatch as well as external incidents for an affiliated dispatch office that does not use ROSS. The information required to create an incident is limited to the incident type, host, name and location coordinates, all of which may be edited later (*see Incident module information*).



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All ROSS dispatch offices use this module to enter and create Incidents and to create Initial Reports at their option.

The New Initial Report or Incident module is related to the Location, Incident, Initial Report, and Incident List modules as well as the entire ROSS Dispatch module.

Data Information:

Data Element	Data Definition
Reported By	The person or entity that reports the event to a dispatch center.
Description	Information about the New Incident or New Initial Report such as size, location, burning activity, etc.
Type	The nature of the New Initial Report or Incident (e.g., Wildland Fire, Prescribed Fire, Special Event, Medical, Natural Disaster). <i>Required field for New Initial Report and New Incident.</i>
Incident Name	The name assigned to the New Incident. This field is <i>required for New Incident</i> and not captured for New Initial Report.
Incident Host	The organization with responsibility for the incident. <i>Required field for New Incident.</i>
Office Reference	Used to assign an optional local reference number.
Location Name	The name of the vicinity reported to the Dispatch office. Used to name a New Initial Report.
Coordinate Type	Latitude/Longitude, PLSS, or UTM coordinates.
Location	The location information for the event. Regardless of the coordinate format entered, the data is automatically converted to, and may be displayed in, the other formats. Locations entered via the ROSS Administration module may be selected. <i>Required field for New Incident.</i>
Documentation	Pertinent information or notes about a New Initial Report or Incident that the dispatcher wishes to capture.
Create Initial Report <i>button</i>	Saves the information to the Initial Report module.
Create Incident <i>button</i>	Saves the information entered to the Incident module.
Add to Most Recent Incident List <i>checkbox</i>	Adds the New Incident to the Incident List module and populates the Incident dropdown list on the ROSS toolbar.